

2018 Annual Meeting Minutes
Tuesday, April 17, 2018 at the Rockland Town Hall
Called to order at 7:01 p.m.
Adjourned at 8:30 p.m.

The Clerk, Treasurer and all Board members were present together with Bob Gerbers, 16 additional electors, Joe Daul of the Greenleaf Volunteer Fire Department; Robert Fandrey of Greenleaf Wayside Bank; Jay Graetz from Greenleaf Greenscapes and Tom Collins from Wrightstown Spirit. Chairman Cashman verified with Clerk Koenig that the meeting was properly noticed; the agenda was presented by Chairman Cashman after the pledge of allegiance was recited.

Chairman Cashman introduced the Supervisors and others who serve the electorate.

4), 5) Prior Minute Approvals

Clerk Koenig provided copies of the minutes from the April 18, 2017, Annual Town Meeting. Clerk Koenig read the minutes aloud for all to hear. Electors were also invited to review the printed copies of the minutes to familiarize themselves with the document.

Bob Gerbers, Building Inspector & Zoning Administrator, noted a correction to be made on page 4 of the minutes changing the year of the rummage sale to 2017.

M/M by Bob Gerbers, 2625 Bildings Road, to approve the minutes with one correction; seconded by Steve Gander, 5584 CTH W. Motion carried by hand vote 21 aye, 0 nay.

Clerk Koenig provided a copy of the minutes from the November 15, 2017, Special Elector Meeting.

M/M by Glen Schwalbach, 1090 Moon River Drive, to approve the minutes as presented; seconded by Karen Cashman, 2563 CTH ZZ. Motion carried by hand vote 21 aye, 0 nay.

6) Set Date for 2019 Annual Meeting

A recommendation was made to hold the annual meeting at the same time next year, that being Tuesday, April 19th, 2019

M/M by Terry Vertz, 4312 County Highway PP, to hold the 2018 Annual Meeting on Tuesday, April 19, 2019, at 7:00 p.m.; seconded by Justin Samuels, 811 Windchime Way. Motion carried by hand vote 21 aye, 0 nay.

7) Approval of 2016 Annual Report

Chairman Cashman presented an overview of the document, going over receipts and disbursements page by page. Copies were also made available to the electors for their review. The value of all liquid assets: \$377,541.17 and the value of current liabilities: \$218,594.29, reflecting the balance due from the work on Hickory Ridge. Originally it was a 10 year note. The General Fund beginning balance on January 1, 2017, was \$ 236,899.46. The General Fund ending balance was \$246,841.07. The Income & Disbursement Summary shows \$3,134,868.08 in total income, much of which is in and out (taxes collected for educational and county taxes.) Questions were asked about the category called Early Dogs, which carried a \$0 total. This simply is a reflection of dog licenses accrued for 2018. Bob Gerbers, 2625 Bildings Road, inquired whether the Cashman Drive project was completed. Chairman Cashman indicated that it was. Chairman Cashman went through the report page by page for questions. He reviewed the highlights of the 2017 expenditures including the income disbursement/payrolls. In addition, the Statements of Taxes and the check register were reviewed.

Each year in March, the Town Board meets and reviews the books of the Clerk and the Treasurer and to reconcile their accounts and if they match to sign off on them. If in agreement, no audit is needed. No questions were asked regarding on the budget or check register.

\$3,137,441.47 of disbursements were made in 2017.

Eight new homes were issued building permits in 2017, which is the average. Last year, Rockland had 9 new homes. Levy population figures: 1,824 residents.

M/M by Dave Stubenvoll, 2563 CTH ZZ to accept the 2017 Annual Report as written and presented, 2nd by Karen Cashman, 2563 CTH ZZ . Motion carried by hand vote 21aye, 0 nay.

8) Greenleaf Fire Department Presentation

Joe Daul, Fire Chief from the Greenleaf Fire Department read a message from John Brittnacher, who couldn't attend because of a training. It was described that residents on CHT PP to the west are served by Greenleaf Fire Department, and those east of CTH PP are served by Morrison Fire Department. They support each other in their efforts. The Greenleaf Fire Departments hold their annual fundraiser on the 3rd Sunday in July at the Fireman's Picnic. Morrison Fire Department's fund raiser is in two weeks from now with a boat raffle.

Chief Daul informed all that OSHA has mandated that all fire fighters be immunized for Hepatitis B. It requires a series of 3 injections over 6 months, and then a confirmation of immunity is made to assure the safety of each firefighter. Many first responders and rescue personnel are exposed to bodily fluids, blood and tissue which can harbor the Hepatitis B virus. Once immunity is achieved, it is considered to be permanent. The series of shots costs \$241/fire fighter. Many younger firefighters received the vaccinations as children.

The fire department is currently having a new tender truck built by Custom Fab out of Marion, WI and hope to take delivery in April, 2019. The old one is a '94 and is rusting significantly as a result of the materials used to deice roadways and the metals used in construction. At present, Greenleaf Fire Department has an underbody washer to rid vehicles of the road salts and other chemicals which cause corrosion. This will extend the life of all their vehicles including the new one. It is expected to have a 25-30 year life expectancy.

Chief Daul spoke about the Auto Aid Agreement between area fire departments. This is for structure fires and allows for a neighboring fire department to respond first. This allows a better response time to the initial call. With equipment being expensive, it allows a better service to tax payers, along with quicker service.

Chairman Cashman thanked Chief Daul for his report. Chairman Cashman expressed gratitude for the job they do for Rockland. With the blizzard the previous weekend, a question arose regarding the different jobs the area fire departments were doing regarding snow removal from rooftops, digging out hydrants or vent pipes. Thank you to our area fire departments for all the help and support they provide our community.

9) Bridge Fund Contribution.

In 2018, the Supervisors will be making recommendations on bridges or culverts that will require work. In order to receive funds for the 2019 season, the projects must be identified and requested in 2018. This work applies to culverts that are a minimum of 36" in diameter or bridges themselves. The current balance is at \$78,491. Last year funding was requested to repair a culvert on Tetzlaff, expected to cost \$18,000. A request was also made to repair the north side of the Old Martin Bridge west of Sportsman's Road. That project is expected to cost \$30,000. The County has agreed to match 50% of those petitions, and the work will be done this year. M/M by Bob Gerbers, 2625 Bildings Road, to put \$15,000 into the

bridge fund for future projects. Terry Vertz, 4312 CTH PP 2nd. Motion carried by hand vote 21 aye, 0 nay.

A full bridge inspection will also take place this year, usually in the fall. Bob Gerbers, 2625 Bildings Road, express concern over the bridge at Scray Cheese at the corner of Old Martin and Ryan Roads. There is mortar falling out from the joint under that bridge. All agreed that tree roots must be removed here especially on the south side. The approach on the west side also is in need of work.

10) Town Hall Maintenance

The interior painting and blinds were completed in early 2017. The Clerk's office was remodeled to allow for locking storage space. Thank you to Ron Schmitz, and all who supported in the effort. Other projects on the docket are to replace the floor, replace the air conditioners, and complete some minor repair on the outside. The parking lot should be sealed and restriped to extend the life. The last time that was done, Asphalt Sealers on Rockland Road was used. Thank you to Bob Gerbers for all the work he did to find the right vendor for the air conditioners. The roof was repaired last year with a minor fix and appears to be in good shape. A replacement won't be needed for four to five years. An inquiry was made by a resident regarding the need for additional voting booths.

Because of our growth another is needed, but it was felt that if one would be added, two should go up since they are built together. Terry Vertz, 4312 CTH PP will assist with the effort.

11) Garbage / Recycling report

Treasurer Van Dyck presented a summary of the garbage and recycling activity. The Town recycled 182.75 tons of recyclables in 2017, which comes to 200 lbs per person. At the Rockland Recycle Day last year, a total weight of 21,694 pounds were collected, and 9,878 pounds of major appliances. The date this year is Saturday, April 28th from 8:00 am to noon. They will take anything with a plug. A bake sale and booyah is also planned for that morning.

A grant was received again for 2018 in the amount of \$2,405.14. This will be used to offset expenses.

13) Chairman's Report

Chairman Cashman informed the residents that the Board, along with Scott Construction, will be conducting the annual road inspection on April 27th. A number of roads were crack filled last year, and those same roads will be reviewed for the potential of chip sealing this year to extend their life. Most of them are 12-14 years old and the Town hasn't invested anything in them until now.

The Town applied for Local Road Funding (TRIP) for the project on Tetzlaff Road. A grant of \$13,000 was awarded to go against the cost of the project. Chairman Cashman explained that the road will be widened to 22' and 2 foot shoulders will be added to both sides to make the total space 26' wide. After the widening is completed, the project will be double chip sealed to be up to standards. This project will also include a culvert that needs to be replaced (mentioned under Bridge Fund above).

In the next couple of years, the Old Martin Bridge may require more work.

Chairman Cashman expressed gratitude to Wayne Carter and his drivers who have taken care of this community over the winter, but most especially over the past weekend with the record snowfall and blizzard. It required extraordinary effort because the frost was nearly gone, and the snow incredibly heavy. Those in attendance applauded Mr. Carter.

Brown County Emergency Management called Chairman Cashman and inquired as to how much the aforementioned storm cost the Town of Rockland. He indicated that if the figure in Brown County was large enough, (\$8,000,000), the County would look at applying for Federal Emergency money. The only

way to know that is to estimate it, and Carter estimated the Rockland portion to be approximately \$11,700. With the warm temperatures coming soon, the melt off will happen quickly.

Ed Schuh, 2841 Clarita Way, commented that the roundabout was not cleaned out. It was explained that because the snow so wet, it was too heavy to push very far. The intention was to open up each road and then to go back and clean it out. It was critical to have access for emergency vehicles should the need have arisen. Wayne will look at the Clarita Way cul-de-sac tomorrow.

Bob Gerbers, 2625 Bildings Road, expressed gratitude for the job done on Sportsman's Road. He mentioned it was the first year he didn't see a bus sliding backwards. Chairman Cashman reminded those in attendance that there is a state statute that prohibits people from pushing snow out of their driveway and across the road. He also reminded all that the weight limits remain in place on all town roads.

14) Announcements

Chairman Cashman reported that the Rockland Clean-Up day has been postponed from Saturday April 21st. Once the snow melts, it will be reset.

The Rockland annual rummage sale is on Friday April 26th and Saturday, April 27, 2018, from 8 a.m. to 3 p.m. Currently, there are ten homes signed up. If you have an interest, please let Dorothy Cashman know. The Rockland 4-H e-cycling event is also that day, along with a booyah and bake sale held here at the Town Hall.

Chairman Cashman informed the electorate that Vicky Van Vonderen has stepped down from her post on the Planning Commission. If there is anyone who is interested in learning more about filling this position, please contact Chairman Cashman. Thank you to Vicky for the service she provided to the Town of Rockland over the years.

Thank you to the folks at Greenleaf Wayside Bank for the beverages and snacks and to Robert Fandrey for bringing them by.

15) Other public comment

Bob Coenen, 1913 Lasee Road inquired about whether a letter was sent to the County asking to investigate whether or not a parking lot can be created along the Fox River Trail. There are numerous cars that park on the side of the roads often making the roads impassable to cars or farm equipment. In addition, people park in the driveways of the fields. Farm equipment cannot access those fields while vehicles are parked in the way. Clerk Koenig indicated that she has been communicating with the clerk from the Town of Wrightstown to see if they'd like to join the effort before we approach the county. An answer has not yet arrived. There appears to be two such parcels that could be appealing. Chairman Cashman will continue to investigate and assess the options. The information will be shared with the county when we are more certain of the options.

Adjournment

M/M by Bob Gerbers, 2625 Bildings Road, to adjourn; Dave Stubenvoll, 2563 CTH ZZ, 2nd. Motion carried by voice vote. Adjourned at 8:30 p.m.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Julie Koenig
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Electors on Tuesday, April 19, 2019.

Town Elector _____

Town Elector _____

DRAFT